



DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS REGULAR MEETING

City of Dripping Springs

Banquet Hall, 1042 Event Center Drive

Wednesday, December 01, 2021 at 12:00 PM

Agenda

CALL TO ORDER AND ROLL CALL

Board Members

Todd Purcell, Chair

Terry Polk, Vice Chair

Pam Owens, Secretary

Penny Reeves

Mike Carroll

Staff, Consultants & Appointed/Elected Officials

DSRP Manager Emily Nelson

DSRP Assistant Manager Lily Sellers

Council Member Sherrie Parks

PRESENTATION OF CITIZENS

A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

MINUTES

- 1. Discuss and consider corrections and approval of the September 8, 2021, Dripping Springs Ranch Park Board regular meeting minutes.**

BUSINESS

- 2. Discuss and consider approval of a Request from Hays County Livestock Exposition (HCLE) regarding trailer drop-off time related to the 2022 Hays County Livestock Show.**
- 3. Discuss and consider recommendation regarding an Amendment to the DSRP FY2022 Budget related to the Parking Lot Striping Project.**

- 4. Discuss and consider approval of the Dripping Springs Ranch Park Parking Lot Striping Plan.**
- 5. Discuss and consider recommendation regarding a Co-Sponsorship Agreement and Fee Waiver Request for Dripping Springs Helping Hands related to the use of Dripping Springs Ranch Park Facilities for the 2022 Empty Bowls Project to take place on November 6, 2022.**
- 6. Discuss and consider recommendation regarding a Fee Waiver Request from the Cowboy Church related to the use of bleachers for the Cowboy Nativity Event to be held December 18, 2021.**
- 7. Discuss and consider approval of the 2022 Dripping Springs Ranch Park Board meeting calendar.**

REPORTS

- 8. DSRP Managers November 2021 Report**
Emily Nelson, DSRP Manager

EXECUTIVE SESSION

The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

UPCOMING MEETINGS

DSRP Board Meetings

January 5, 2022, at 12:00 p.m.
February 2, 2022, at 12:00 p.m.
March 2, 2022, at 12:00 p.m.

City Council Meetings

December 7, 2021, at 6:00 p.m.
December 21, 2021, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingpsrings.com, on **November 24, 2021, at 1:00 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Board Meeting Date: December 1, 2021

Agenda Item Wording: **Discuss and consider corrections and approval of the September 8, 2021, Dripping Springs Ranch Park Board regular meeting minutes.**

Agenda Item Requestor: Andrea Cunningham, City Secretary

Summary/Background: Business agenda item 2 states the motion as: *Approved with our noted suggestions to Park Manager.* Because this an approval of city business, the motion must state what those changes are. I reached to DSRP Manager Emily Nelson and did not receive a response. In order to approve minutes, this motion must be corrected to reflect those noted changes.

Board Recommendations: Staff recommends the Board provide the changes noted.

Attachments: 1. September 8, 2021, DSRP Board Draft Minutes

Next Steps/Schedule:

1. Revise minutes
2. File with city record and post on website



DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS REGULAR MEETING

City of Dripping Springs

Banquet Hall, 1042 Event Center Drive

Wednesday, September 08, 2021 at 12:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Board present, Chair Purcell called the meeting to order at 12:20 p.m.

Board Members present were:

Todd Purcell, Chair
 Pam Owens, Secretary
 Penny Reeves
 Mike Carroll

Board Member absent was:

Terry Polk, Vice Chair

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt
 DSRP Manager Emily Nelson
 DSRP Assistant Manager Lily Sellers

PRESENTATION OF CITIZENS

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No one spoke during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the July 7, 2021, Dripping Springs Ranch Park Board regular meeting minutes.**

A motion was made by Board Member Reeves to approve the July 7, 2021, Dripping Springs Ranch Park Board regular meeting minutes. Board Member Carroll seconded the motion which carried unanimously 4 to 0.

BUSINESS

2. Discuss and consider possible action related to the Dripping Springs Ranch Park 2022 Sponsorship Package.

COMMITTEE REPORTS

The following reports relate to the administration of the Dripping Springs Ranch Park Event Center. The Board may provide staff direction; however, no action may be taken.

Reports are on file and available for review upon request.

- 3. Parks & Community Services June 2021 Director's Report**
Kelly Schmidt, PCS Director
- 4. Parks & Community Services July 2021 Director's Report**
Kelly Schmidt, PCS Director
- 5. Parks & Community Services August 2021 Director's Report**
Kelly Schmidt, PCS Director
- 6. Dripping Springs Ranch Park August 2021 Manager's Report**
Emily Nelson, DSRP Manager

EXECUTIVE SESSION

The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Board did not meet in Executive Session.

UPCOMING MEETINGS

DSRP Board Meetings

October 6, 2021, at 12:00 p.m.

November 3, 2021, at 12:00 p.m.
December 1, 2021, at 12:00 p.m.

City Council Meetings

September 21, 2021, at 6:00 p.m.
October 5, 2021, at 6:00 p.m.
October 19, 2021, at 6:00 p.m.

ADJOURN

Via unanimous consent, this regular meeting adjourned at 12:19 p.m.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Emily Nelson, DSRP Manager

Board Meeting Date: 12/01/2021

Agenda Item Wording: **Discuss and consider approval of a Request from Hays County Livestock Exposition (HCLE) regarding trailer drop-off time related to the 2022 Hays County Livestock Show.**

Agenda Item Requestor: Emily Nelson

Summary/Background: Historically, trailers and RVs have been dropped off days early for the Hays County Livestock Show. This was against park ordinance which required all vehicles left in the park to be linked to a paid reservation. While we do not have a formal written request, the attendees making paid reservations are all requesting to be able to leave their trailers/RVs early.

Last year, the DSRP Board voted to allow them to leave their trailer/RV 24 hours prior to their reservation as long as they did not plug in until their first paying day. HCLE attendees are requesting to be able to drop off trailers/RV early again this year.

Staff Recommendations: Staff recommends to limit any early drop offs to 24 hours prior to their paid reservation. They will not be allowed to plug in until their first paying day.

Recommended Council Actions:

Attachments:

Next Steps/Schedule:



STAFF REPORT

City of Dripping Springs

PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Kelly Schmidt, PCS Director

Board Meeting Date: 12/01/2021

Agenda Item Wording: Discuss and consider recommendation regarding an Amendment to the DSRP FY2022 Budget related to the Parking Lot Striping Project.

Agenda Item Requestor: Kelly Schmidt

Summary/Background: A budgetary approval of restriping the DSRP Event Center parking lot was approved as an expenditure in the FY2021 budget for \$20,000. The FY2021 budget cycle ended on September 30, 2021. The project has yet to be completed. In 2021 it was estimated that the plan would cost approximately \$20,000. That estimate did not take into consideration the assessment of event center business needs and carrying capacity in addition to the escalated costs associated with construction that have been and continue to be extremely impacted by the onset of the 2020 Covid-19 pandemic.

FY2021

	\$ 55,000.00	\$ 2,509.36	\$ 60,000.00
General Maintenance and Repair			
<i>General - \$20,000</i>			
<i>Restriping of Parking Lot - \$20,000</i>			
<i>Arena Footing Annual Replacement - \$20,000</i>			

The current estimated costs associated with the staff recommended Scenario 2 DSRP Event Center parking lot restriping and traffic flow plan is \$27,337.53.

CITY OF DRIPPING SPRINGS

DRIPPING SPRINGS RANCH PARK RESTRIPING PLAN
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

STRIPING PLAN OPTION #2

ITEM-CODE	DESCRIPTION	UNIT	QUANTITY	ESTIMATE		
				UNIT PRICE	TOTAL PRICE	
SPEC	ITEM NO					
TxDOT	05006001	MOBILIZATION	LS	1	\$ 2,259.30	\$ 2,259.30
TxDOT	06446001	IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	2	\$ 600.00	\$ 1,200.00
TxDOT	06666170	REFL PAV MRK TY II (W) 4" (SLD)	LF	10825	\$ 0.50	\$ 5,412.50
TxDOT	06666182	REFL PAV MRK TY II (W) 24" (SLD)	LF	18	\$ 5.00	\$ 90.00
TxDOT	06666197	REFL PAV MRK TY II (W) (SYMBOL)	EA	15	\$ 50.00	\$ 750.00
TxDOT	06666207	REFL PAV MRK TY II (Y) 4" (SLD)	LF	3725	\$ 0.50	\$ 1,862.50
NA	NA	FIRE LANE STRIPING	LF	5170	\$ 0.80	\$ 4,136.00
TxDOT	06776001	ELIM EXT PAV MRK & MRKS (4")	LF	13750	\$ 0.40	\$ 5,500.00
TxDOT	06786001	PAV SURF PREP FOR MRK (4")	LF	14568	\$ 0.25	\$ 3,642.00
				SUBTOTAL	\$	24,852.30
				Contingency (10%)	\$	2,485.23
				Total	\$	27,337.53

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P.E. #62578 FOR INTERIM REVIEW PURPOSES ONLY. IT IS NOT TO BE
USED FOR BIDDING, PERMITTING, OR CONSTRUCTION

Staff Recommendations: Staff recommends Budget Amendment in the amount of 28,000 to fund proposed parking lot maintenance restriping plan 2 of 4 presented by the city engineer from HOT funds.

Recommended Board Actions: Approve as presented.

Attachments:

Next Steps/Schedule:

1. Work with City Attorney to draft proposed FY2022 DSRP Budget amendment ordinance to support recommendation of approval to City Council for allocation of 28,000 or recommended amount from HOT funds to pay for costs associated with parking lot and traffic egress reconfiguration.
2. Place on December 7, 2021, City Council agenda as Business item.

STRIPING PLAN OPTION #1

ITEM-CODE		DESCRIPTION	UNIT	QUANTITY	ESTIMATE	
SPEC	ITEM NO				UNIT PRICE	TOTAL PRICE
TxDOT	05006001	MOBILIZATION	LS	1	\$ 2,264.80	\$ 2,264.80
TxDOT	06446001	IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	2	\$ 600.00	\$ 1,200.00
TxDOT	06666170	REFL PAV MRK TY II (W) 4" (SLD)	LF	10425	\$ 0.50	\$ 5,212.50
TxDOT	06666182	REFL PAV MRK TY II (W) 24" (SLD)	LF	18	\$ 5.00	\$ 90.00
TxDOT	06666197	REFL PAV MRK TY II (W) (SYMBOL)	EA	15	\$ 50.00	\$ 750.00
TxDOT	06666207	REFL PAV MRK TY II (Y) 4" (SLD)	LF	2475	\$ 0.50	\$ 1,237.50
NA	NA	FIRE LANE STRIPING	LF	5170	\$ 0.80	\$ 4,136.00
TxDOT	06776001	ELIM EXT PAV MRK & MRKS (4")	LF	13750	\$ 0.40	\$ 5,500.00
TxDOT	06786001	PAV SURF PREP FOR MRK (4")	LF	18088	\$ 0.25	\$ 4,522.00

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SUBTOTAL	\$ 24,912.80
Contingency (10%)	\$ 2,491.28
Total	\$ 27,404.08

STRIPING PLAN OPTION #2

ITEM-CODE		DESCRIPTION	UNIT	QUANTITY	ESTIMATE	
SPEC	ITEM NO				UNIT PRICE	TOTAL PRICE
TxDOT	05006001	MOBILIZATION	LS	1	\$ 2,259.30	\$ 2,259.30
TxDOT	06446001	IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	2	\$ 600.00	\$ 1,200.00
TxDOT	06666170	REFL PAV MRK TY II (W) 4" (SLD)	LF	10825	\$ 0.50	\$ 5,412.50
TxDOT	06666182	REFL PAV MRK TY II (W) 24" (SLD)	LF	18	\$ 5.00	\$ 90.00
TxDOT	06666197	REFL PAV MRK TY II (W) (SYMBOL)	EA	15	\$ 50.00	\$ 750.00
TxDOT	06666207	REFL PAV MRK TY II (Y) 4" (SLD)	LF	3725	\$ 0.50	\$ 1,862.50
NA	NA	FIRE LANE STRIPING	LF	5170	\$ 0.80	\$ 4,136.00
TxDOT	06776001	ELIM EXT PAV MRK & MRKS (4")	LF	13750	\$ 0.40	\$ 5,500.00
TxDOT	06786001	PAV SURF PREP FOR MRK (4")	LF	14568	\$ 0.25	\$ 3,642.00
					SUBTOTAL	\$ 24,852.30
					Contingency (10%)	\$ 2,485.23
					Total	\$ 27,337.53

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STRIPING PLAN OPTION #3

ITEM-CODE		DESCRIPTION	U N I T	QUANTITY	ESTIMATE	
SPEC	ITEM NO				UNIT PRICE	TOTAL PRICE
TxDOT	05006001	MOBILIZATION	LS	1	\$ 8,748.88	\$ 8,748.88
TxDOT	01106003	EXCAVATION (SPECIAL)	SY	890	\$ 16.67	\$ 14,833.33
TxDOT	02476382	FL BS (CMP IN PLC)(TY A GR 5)(8")	SY	890	\$ 20.00	\$ 17,800.00
TxDOT	02516025	REWORK BS MTL (TY B) (6") (ORD COMP)	SY	890	\$ 10.00	\$ 8,900.00
TxDOT	03106001	PRIME COAT (MULTI OPTION)	SY	890	\$ 1.25	\$ 1,112.50
TxDOT	03406050	D-GR HMA(SQ) TY-C PG70-22	SY	890	\$ 25.00	\$ 22,250.00
TxDOT	06446001	IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	2	\$ 600.00	\$ 1,200.00
TxDOT	06666170	REFL PAV MRK TY II (W) 4" (SLD)	LF	10825	\$ 0.50	\$ 5,412.50
TxDOT	06666182	REFL PAV MRK TY II (W) 24" (SLD)	LF	18	\$ 5.00	\$ 90.00
TxDOT	06666197	REFL PAV MRK TY II (W) (SYMBOL)	EA	15	\$ 50.00	\$ 750.00
TxDOT	06666207	REFL PAV MRK TY II (Y) 4" (SLD)	LF	3725	\$ 0.50	\$ 1,862.50
NA	NA	FIRE LANE STRIPING	LF	5170	\$ 0.80	\$ 4,136.00
TxDOT	06776001	ELIM EXT PAV MRK & MRKS (4")	LF	13750	\$ 0.40	\$ 5,500.00
TxDOT	06786001	PAV SURF PREP FOR MRK (4")	LF	14568	\$ 0.25	\$ 3,642.00

SUBTOTAL	\$	96,237.72
Contingency (10%)	\$	9,623.77
Total	\$	105,861.49

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STRIPING PLAN OPTION #4

ITEM-CODE		DESCRIPTION	UNIT	QUANTITY	ESTIMATE	
SPEC	ITEM NO				UNIT PRICE	TOTAL PRICE
TxDOT	05006001	MOBILIZATION	LS	1	\$ 2,142.68	\$ 2,142.68
TxDOT	06446001	IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	2	\$ 600.00	\$ 1,200.00
TxDOT	06666170	REFL PAV MRK TY II (W) 4" (SLD)	LF	10215	\$ 0.50	\$ 5,107.50
TxDOT	06666182	REFL PAV MRK TY II (W) 24" (SLD)	LF	18	\$ 5.00	\$ 90.00
TxDOT	06666197	REFL PAV MRK TY II (W) (SYMBOL)	EA	15	\$ 50.00	\$ 750.00
TxDOT	06666207	REFL PAV MRK TY II (Y) 4" (SLD)	LF	2780	\$ 0.50	\$ 1,390.00
NA	NA	FIRE LANE STRIPING	LF	5170	\$ 0.80	\$ 4,136.00
TxDOT	06776001	ELIM EXT PAV MRK & MRKS (4")	LF	13750	\$ 0.40	\$ 5,500.00
TxDOT	06786001	PAV SURF PREP FOR MRK (4")	LF	13013	\$ 0.25	\$ 3,253.25

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SUBTOTAL	\$	23,569.43
Contingency (10%)	\$	2,356.94
Total	\$	25,926.37



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Emily Nelson, DSRP Manager & Kelly Schmidt, PCS Director

Board Meeting Date: 12/01/2021

Agenda Item Wording: **Discuss and consider approval of the Dripping Springs Ranch Park Parking Lot Striping Plan.**

Agenda Item Requestor: Kelly Schmidt

Summary/Background: A budgetary approval of restriping the DSRP Event Center parking lot was in its 2nd fiscal cycle as of Fiscal Year 2021 which ended on September 30, 2021. The project has yet to be completed. While the notion and need had been approved, the concept of reconfiguring and aligning the parking to best meet the event center's needs instead of just restriping "as is" had not been previously considered. City staff partnered with the city engineer to analyze and discuss whether the current parking configuration served DSRP events and public safety to the best and most applicable standard. Together they assessed current layout and applied operations into consideration.

With staff input and National Park RV parking standards in mind, the City Engineer developed four possible parking lot striping layouts for consideration and mapped out a plan for one-way vehicular traffic flow around the event center and parking lot to promote a higher standard of event and park user safety.

The proposed various design concepts are supported by the fact that the parking lot striping paint at the DSRP Event Center has completely faded away. Parking at events is very complicated because attendees cannot see striping to appropriately place and navigate their vehicles to safely park or circumnavigate the event center. RVs and trailers are parked incoherently because operators cannot see their boundaries. By applying National Park models, the city engineer developed conceptual plans that support large event needs with heavy RV/Trailer presence but can simultaneously accommodate heavy car parking as well. He has provided four parking lot striping scenarios for the Board to consider and select their choice from.

Staff Recommendations: Staff recommends Plan 2 of 4 plans presented by the city engineer.

Recommended Board Actions:

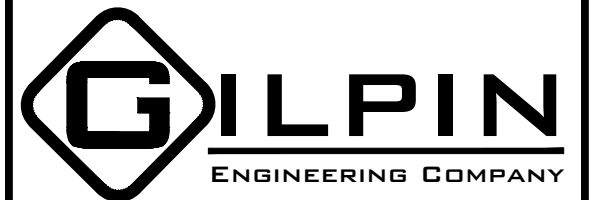
Approve as presented.

Attachments:

1. City Engineer's drafted parking lot restriping and vehicular traffic egress plan (four options).
2. Cost estimates of the various DSRP Event Center's proposed restriping and vehicular egress plans. Four are being presented to choose from.

Next Steps/Schedule:

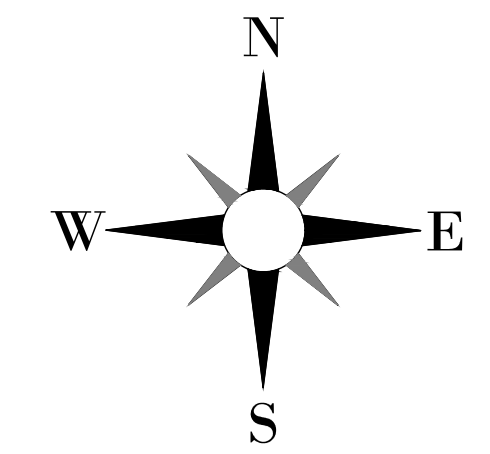
Present to Council at their December 7, 2021 meeting as budget amendment and attach DSRP Board's selected Plan and associated cost estimate.



T.B.P.L.S. Firm Registration # 10193770
 T.B.P.E. Firm Registration # F-9266
 9701 BRODIE LANE #203
 AUSTIN, TX 78748
 PH: 512.220.8100

ENGINEER'S SEAL:

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LEGEND

- ROW
- FIRE LANE — FIRE LANE (NO PARKING)
- PARKING STRIPE
- RV YELLOW PARKING STRIPE
- ← TRAFFIC FLOW

	EXISTING LAYOUT	PROPOSED LAYOUT 1
STANDARD PARKING	391	333
ACCESSIBLE PARKING	7	15
RV PARKING	24	59
STANDARD PARKING WITH ALL RV PARKING FULL	298	131

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REVISIONS:

NO.	REVISION	DATE

DATE: 04/30/2021
 DESIGNED BY: BL
 CHECKED BY: CWG
 PROJ #: MAINT 2021-0003



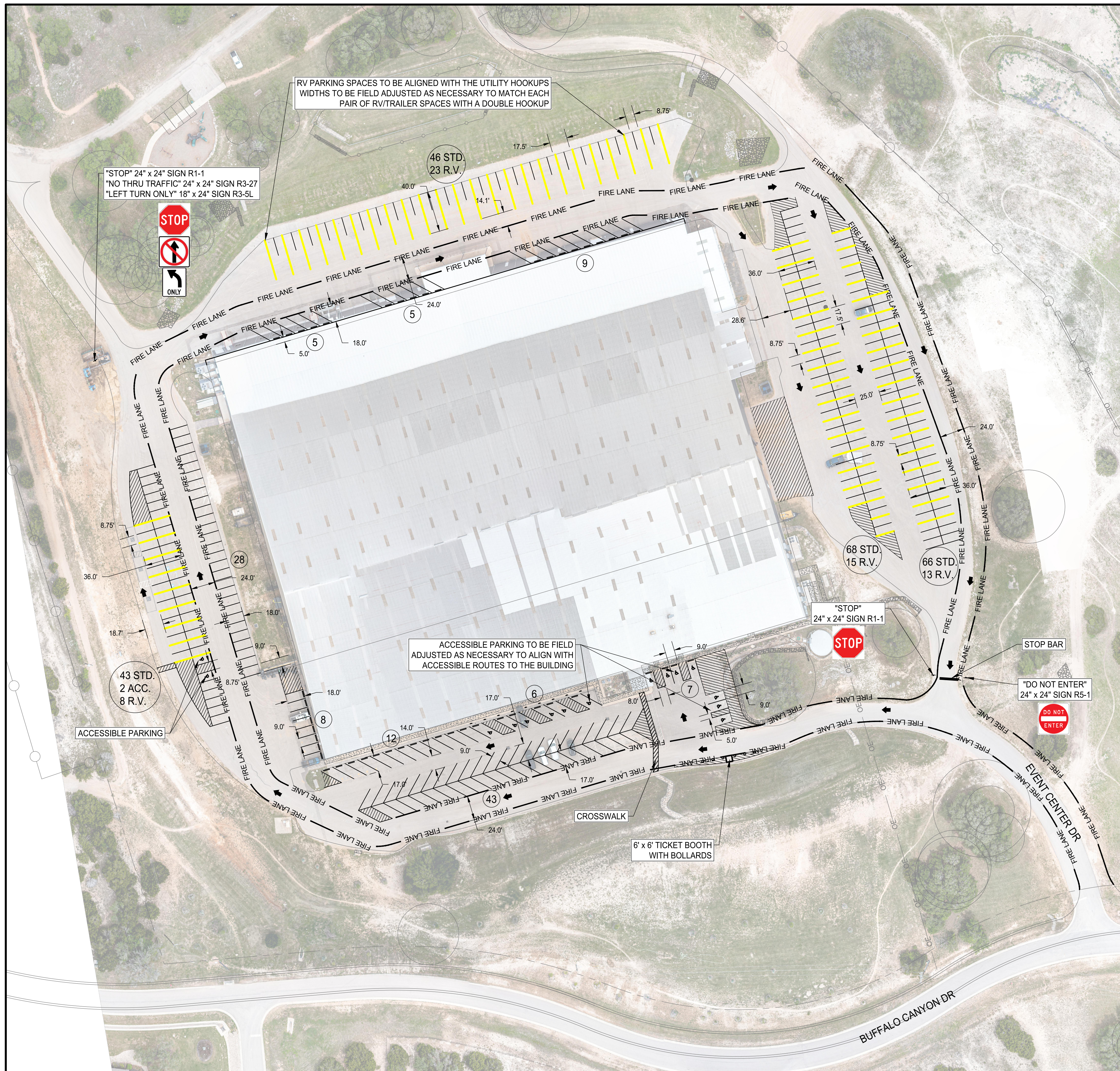
DRIPPING SPRINGS
 Texas
Open spaces. friendly faces.

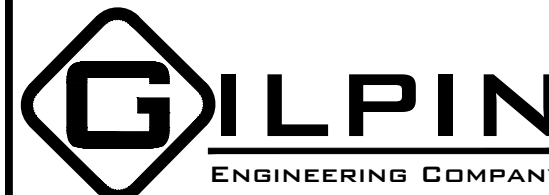
PROJECT:

DRIPPING SPRINGS RANCH PARK STRIPING PLAN

SHEET TITLE:

STRIPING PLAN #1

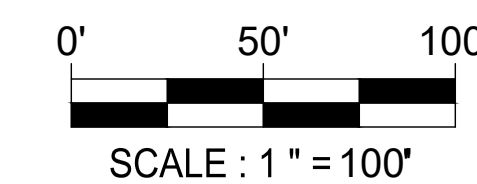
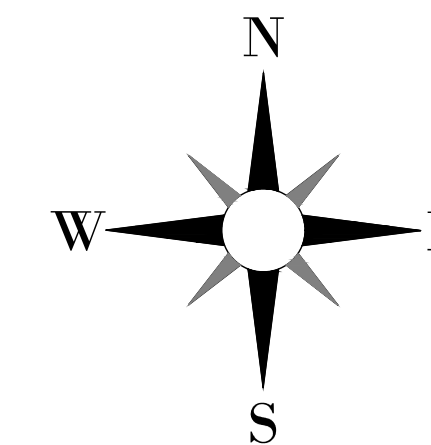




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LEGEND

- ROW
- FIRE LANE
- FIRE LANE (NO PARKING)
- PARKING STRIPE
- RV YELLOW PARKING STRIPE
- TRAFFIC FLOW

	EXISTING LAYOUT	PROPOSED LAYOUT 2
STANDARD PARKING	391	299
ACCESSIBLE PARKING	7	15
RV PARKING	24	53
STANDARD PARKING WITH ALL RV PARKING FULL	298	133

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REVISIONS:

NO.	REVISION	DATE

DATE: 04/30/2021
DESIGNED BY: BL
CHECKED BY: CWG
PROJ #: MAINT 2021-0003



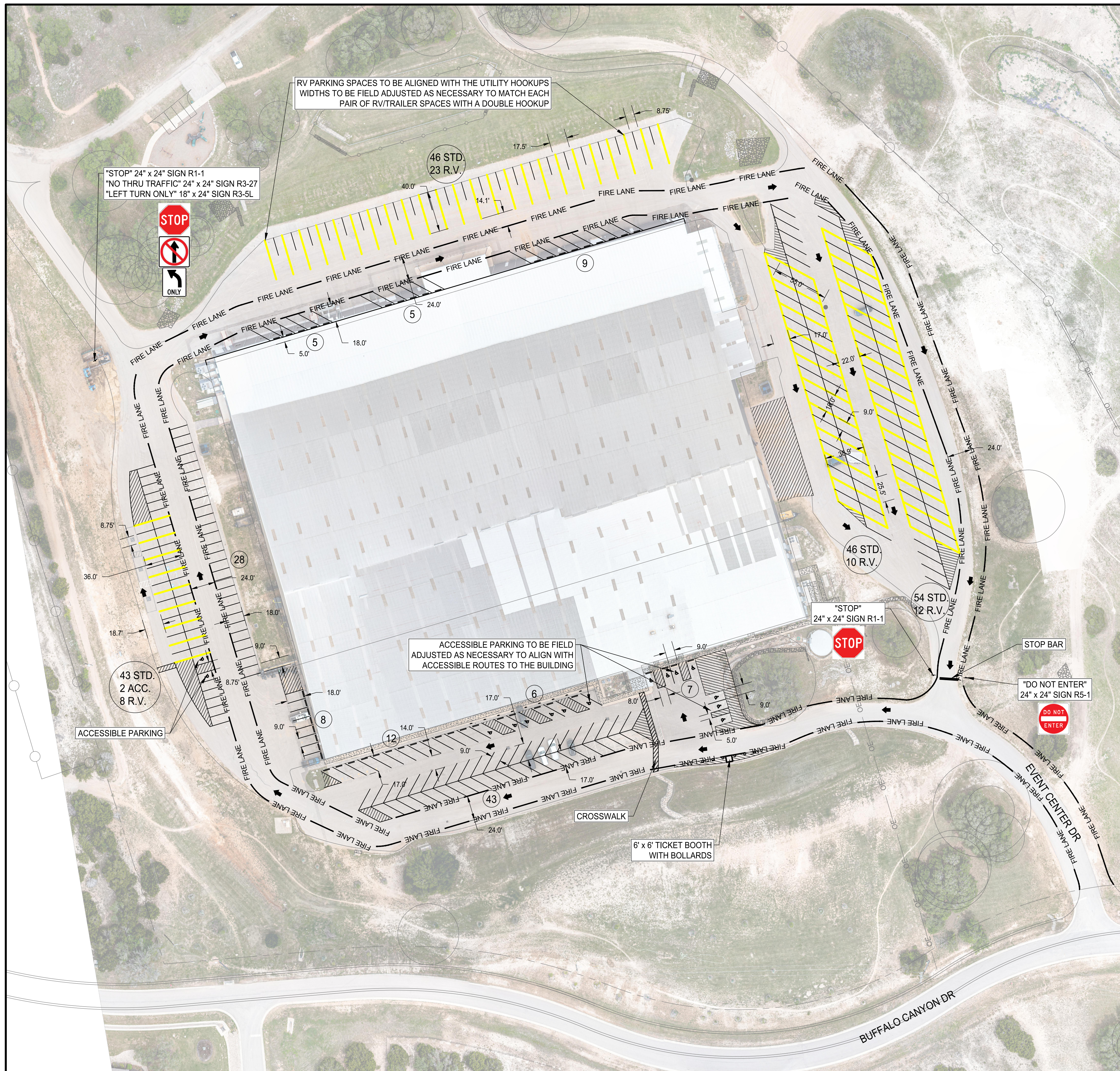
DRIPPING SPRINGS
Texas
Open spaces. friendly faces.

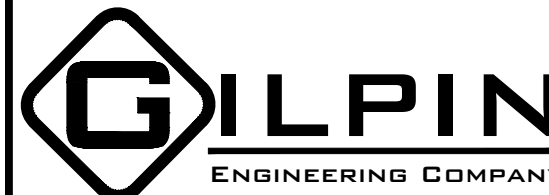
PROJECT:

DRIPPING SPRINGS
RANCH PARK
STRIPING PLAN

SHEET TITLE:

STRIPING PLAN #2

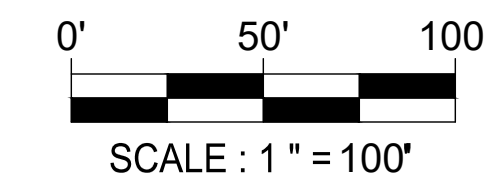
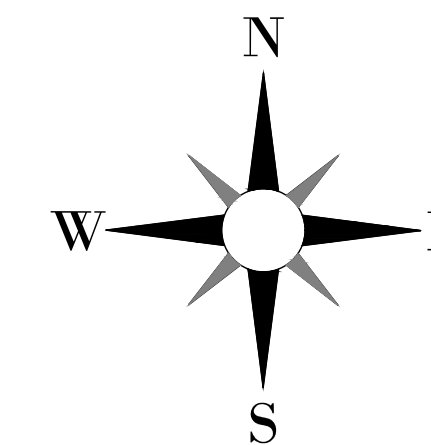




T.B.P.L.S. Firm Registration # 10193770
 T.B.P.E. Firm Registration # F-9266
 9701 BRODIE LANE #203
 AUSTIN, TX 78748
 PH: 512.220.8100

ENGINEER'S SEAL:

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LEGEND

- ROW
- FIRE LANE
- FIRE LANE (NO PARKING)
- PARKING STRIPE
- RV YELLOW PARKING STRIPE
- ← TRAFFIC FLOW
- PROPOSED ASPHALT PAVEMENT

	EXISTING LAYOUT	PROPOSED LAYOUT 3
STANDARD PARKING	391	373
ACCESSIBLE PARKING	7	15
RV PARKING	24	63
STANDARD PARKING WITH ALL RV PARKING FULL	298	131

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REVISIONS:

NO.	REVISION	DATE

DATE: 04/30/2021

DESIGNED BY: BL

CHECKED BY: CWG

PROJ #: MAINT 2021-0003



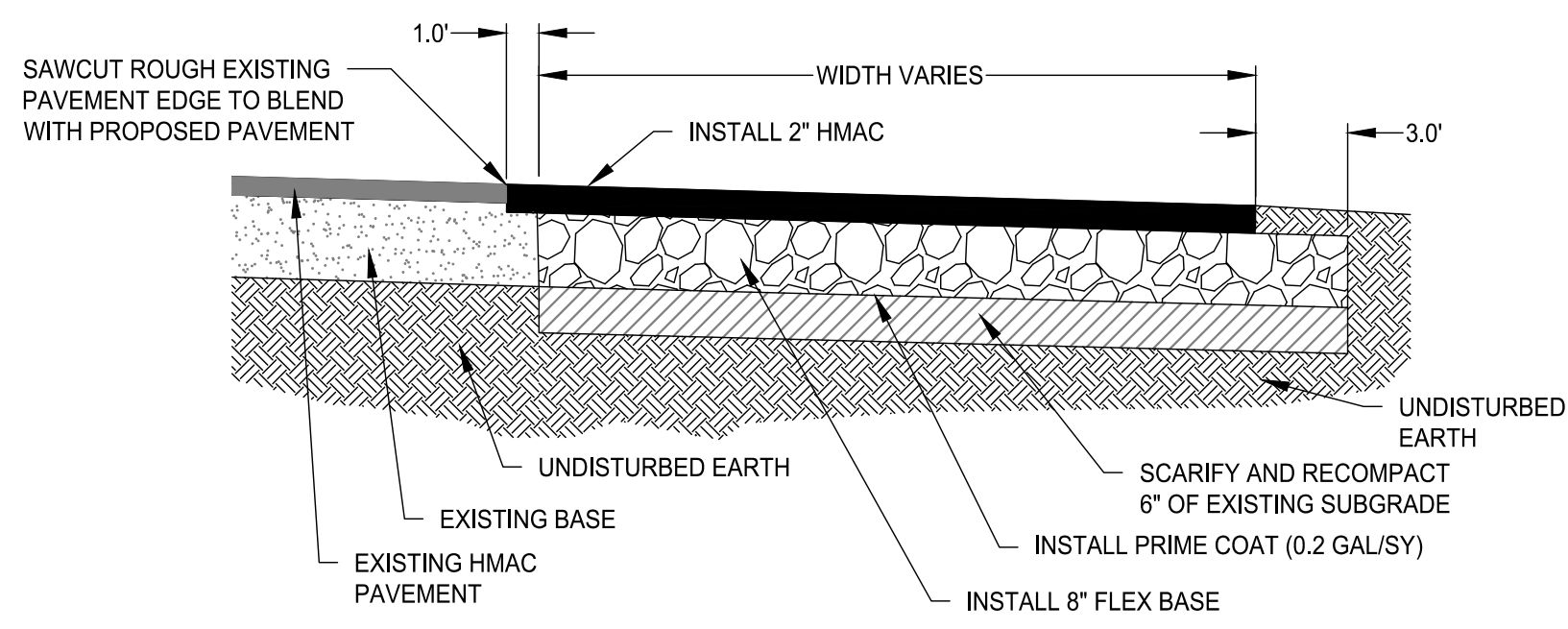
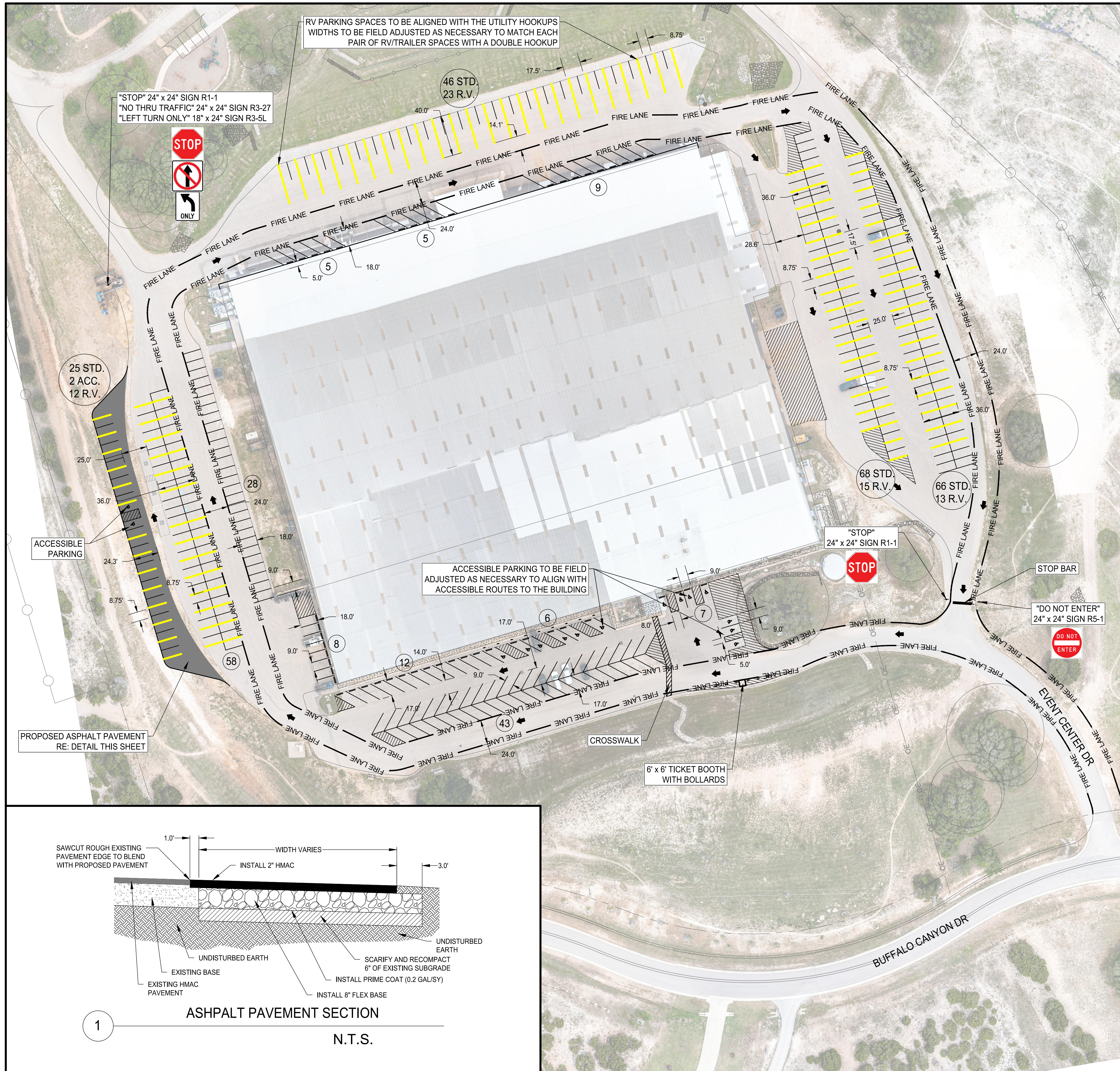
DIPPING SPRINGS
 Texas
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PROJECT:

DIPPING SPRINGS
 RANCH PARK
 STRIPING PLAN

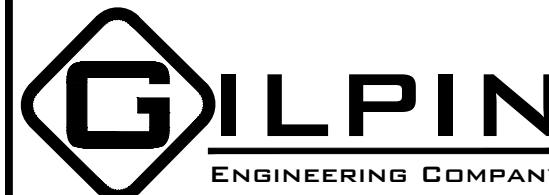
SHEET TITLE:

STRIPING PLAN #3



ASPHALT PAVEMENT SECTION

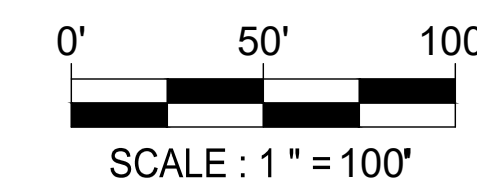
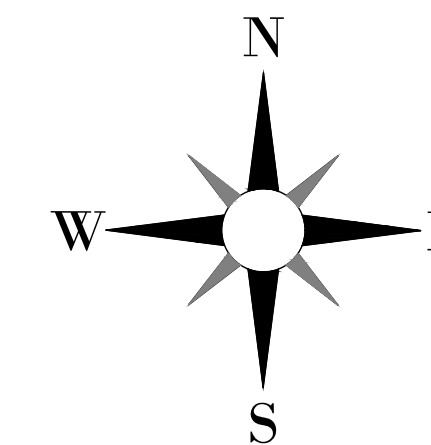
N.T.S.



T.B.P.L.S. Firm Registration # 10193770
 T.B.P.E. Firm Registration # F-9266
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LEGEND

- ROW
- FIRE LANE — FIRE LANE (NO PARKING)
- PARKING STRIPE
- RV YELLOW PARKING STRIPE
- ← TRAFFIC FLOW

	EXISTING LAYOUT	PROPOSED LAYOUT 4
STANDARD PARKING	391	314
ACCESSIBLE PARKING	7	15
RV PARKING	24	58
STANDARD PARKING WITH ALL RV PARKING FULL	298	136

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REVISIONS:

NO.	REVISION	DATE

DATE: 04/30/2021
 DESIGNED BY: BL
 CHECKED BY: CWG
 PROJ #: MAINT 2021-0003



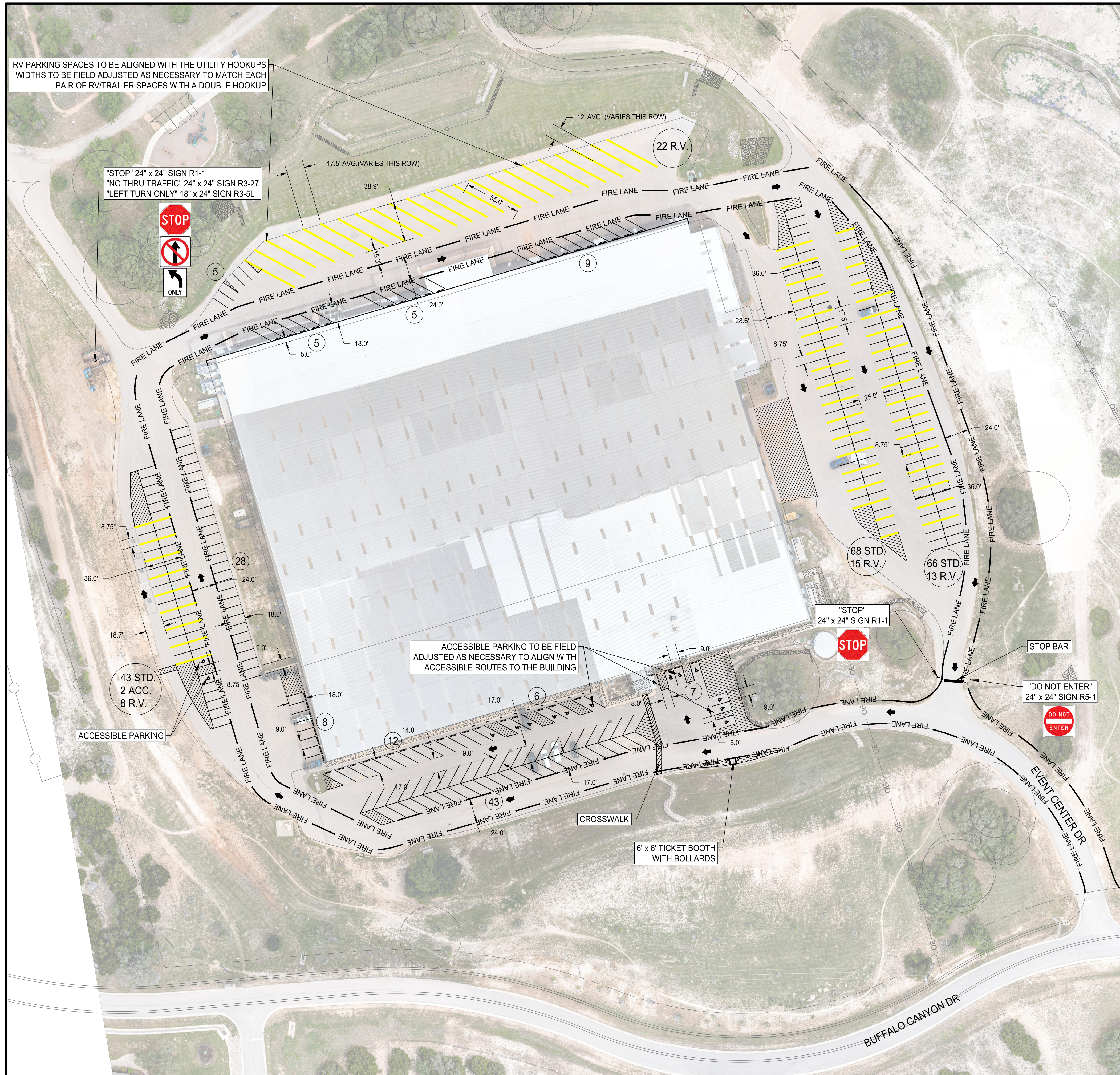
DIPPING SPRINGS
 Texas
 Open spaces. friendly faces.

PROJECT:

DIPPING SPRINGS
 RANCH PARK
 STRIPING PLAN

SHEET TITLE:

STRIPING PLAN #4



RV PARKING SPACES TO BE ALIGNED WITH THE UTILITY HOOKUPS WIDTHS TO BE FIELD ADJUSTED AS NECESSARY TO MATCH EACH PAIR OF RV/TRAILER SPACES WITH A DOUBLE HOOKUP

STOP 24" x 24" SIGN R1-1
 NO THRU TRAFFIC 24" x 24" SIGN R3-27
 LEFT TURN ONLY 18" x 24" SIGN R3-5L

ACCESSIBLE PARKING TO BE FIELD ADJUSTED AS NECESSARY TO ALIGN WITH ACCESSIBLE ROUTES TO THE BUILDING

6' x 6' TICKET BOOTH WITH BOLLARDS

CROSSWALK

STOP BAR

"DO NOT ENTER" 24" x 24" SIGN R5-1

"STOP" 24" x 24" SIGN R1-1

12' AVG. (VARIES THIS ROW)

17.5' AVG. (VARIES THIS ROW)

22 R.V.

68 STD. 15 R.V.

66 STD. 13 R.V.

43 STD. 2 ACC. 8 R.V.

ACCESSIBLE PARKING

EVENT CENTER DR

BUFFALO CANYON DR

STRIPING PLAN OPTION #1

ITEM-CODE		DESCRIPTION	UNIT	QUANTITY	ESTIMATE	
SPEC	ITEM NO				UNIT PRICE	TOTAL PRICE
TxDOT	05006001	MOBILIZATION	LS	1	\$ 2,264.80	\$ 2,264.80
TxDOT	06446001	IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	2	\$ 600.00	\$ 1,200.00
TxDOT	06666170	REFL PAV MRK TY II (W) 4" (SLD)	LF	10425	\$ 0.50	\$ 5,212.50
TxDOT	06666182	REFL PAV MRK TY II (W) 24" (SLD)	LF	18	\$ 5.00	\$ 90.00
TxDOT	06666197	REFL PAV MRK TY II (W) (SYMBOL)	EA	15	\$ 50.00	\$ 750.00
TxDOT	06666207	REFL PAV MRK TY II (Y) 4" (SLD)	LF	2475	\$ 0.50	\$ 1,237.50
NA	NA	FIRE LANE STRIPING	LF	5170	\$ 0.80	\$ 4,136.00
TxDOT	06776001	ELIM EXT PAV MRK & MRKS (4")	LF	13750	\$ 0.40	\$ 5,500.00
TxDOT	06786001	PAV SURF PREP FOR MRK (4")	LF	18088	\$ 0.25	\$ 4,522.00

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SUBTOTAL	\$ 24,912.80
Contingency (10%)	\$ 2,491.28
Total	\$ 27,404.08

STRIPING PLAN OPTION #2

ITEM-CODE		DESCRIPTION	UNIT	QUANTITY	ESTIMATE	
SPEC	ITEM NO				UNIT PRICE	TOTAL PRICE
TxDOT	05006001	MOBILIZATION	LS	1	\$ 2,259.30	\$ 2,259.30
TxDOT	06446001	IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	2	\$ 600.00	\$ 1,200.00
TxDOT	06666170	REFL PAV MRK TY II (W) 4" (SLD)	LF	10825	\$ 0.50	\$ 5,412.50
TxDOT	06666182	REFL PAV MRK TY II (W) 24" (SLD)	LF	18	\$ 5.00	\$ 90.00
TxDOT	06666197	REFL PAV MRK TY II (W) (SYMBOL)	EA	15	\$ 50.00	\$ 750.00
TxDOT	06666207	REFL PAV MRK TY II (Y) 4" (SLD)	LF	3725	\$ 0.50	\$ 1,862.50
NA	NA	FIRE LANE STRIPING	LF	5170	\$ 0.80	\$ 4,136.00
TxDOT	06776001	ELIM EXT PAV MRK & MRKS (4")	LF	13750	\$ 0.40	\$ 5,500.00
TxDOT	06786001	PAV SURF PREP FOR MRK (4")	LF	14568	\$ 0.25	\$ 3,642.00
					SUBTOTAL	\$ 24,852.30
					Contingency (10%)	\$ 2,485.23
					Total	\$ 27,337.53

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STRIPING PLAN OPTION #3

ITEM-CODE		DESCRIPTION	UNIT	QUANTITY	ESTIMATE	
SPEC	ITEM NO				UNIT PRICE	TOTAL PRICE
TxDOT	05006001	MOBILIZATION	LS	1	\$ 8,748.88	\$ 8,748.88
TxDOT	01106003	EXCAVATION (SPECIAL)	SY	890	\$ 16.67	\$ 14,833.33
TxDOT	02476382	FL BS (CMP IN PLC)(TY A GR 5)(8")	SY	890	\$ 20.00	\$ 17,800.00
TxDOT	02516025	REWORK BS MTL (TY B) (6") (ORD COMP)	SY	890	\$ 10.00	\$ 8,900.00
TxDOT	03106001	PRIME COAT (MULTI OPTION)	SY	890	\$ 1.25	\$ 1,112.50
TxDOT	03406050	D-GR HMA(SQ) TY-C PG70-22	SY	890	\$ 25.00	\$ 22,250.00
TxDOT	06446001	IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	2	\$ 600.00	\$ 1,200.00
TxDOT	06666170	REFL PAV MRK TY II (W) 4" (SLD)	LF	10825	\$ 0.50	\$ 5,412.50
TxDOT	06666182	REFL PAV MRK TY II (W) 24" (SLD)	LF	18	\$ 5.00	\$ 90.00
TxDOT	06666197	REFL PAV MRK TY II (W) (SYMBOL)	EA	15	\$ 50.00	\$ 750.00
TxDOT	06666207	REFL PAV MRK TY II (Y) 4" (SLD)	LF	3725	\$ 0.50	\$ 1,862.50
NA	NA	FIRE LANE STRIPING	LF	5170	\$ 0.80	\$ 4,136.00
TxDOT	06776001	ELIM EXT PAV MRK & MRKS (4")	LF	13750	\$ 0.40	\$ 5,500.00
TxDOT	06786001	PAV SURF PREP FOR MRK (4")	LF	14568	\$ 0.25	\$ 3,642.00

SUBTOTAL	\$	96,237.72
Contingency (10%)	\$	9,623.77
Total	\$	105,861.49

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STRIPING PLAN OPTION #4

ITEM-CODE		DESCRIPTION	UNIT	QUANTITY	ESTIMATE	
SPEC	ITEM NO				UNIT PRICE	TOTAL PRICE
TxDOT	05006001	MOBILIZATION	LS	1	\$ 2,142.68	\$ 2,142.68
TxDOT	06446001	IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	2	\$ 600.00	\$ 1,200.00
TxDOT	06666170	REFL PAV MRK TY II (W) 4" (SLD)	LF	10215	\$ 0.50	\$ 5,107.50
TxDOT	06666182	REFL PAV MRK TY II (W) 24" (SLD)	LF	18	\$ 5.00	\$ 90.00
TxDOT	06666197	REFL PAV MRK TY II (W) (SYMBOL)	EA	15	\$ 50.00	\$ 750.00
TxDOT	06666207	REFL PAV MRK TY II (Y) 4" (SLD)	LF	2780	\$ 0.50	\$ 1,390.00
NA	NA	FIRE LANE STRIPING	LF	5170	\$ 0.80	\$ 4,136.00
TxDOT	06776001	ELIM EXT PAV MRK & MRKS (4")	LF	13750	\$ 0.40	\$ 5,500.00
TxDOT	06786001	PAV SURF PREP FOR MRK (4")	LF	13013	\$ 0.25	\$ 3,253.25

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SUBTOTAL	\$ 23,569.43
Contingency (10%)	\$ 2,356.94
Total	\$ 25,926.37



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Emily Nelson, DSRP Manager

Board Meeting Date: 12/01/2021

Agenda Item Wording: **Discuss and consider recommendation regarding a Co-Sponsorship Agreement and Fee Waiver Request for Dripping Springs Helping Hands related to the use of the Dripping Springs Ranch Park Facilities for the 2022 Empty Bowls Project to take place on November 6, 2022.**

Agenda Item Requestor: Emily Nelson

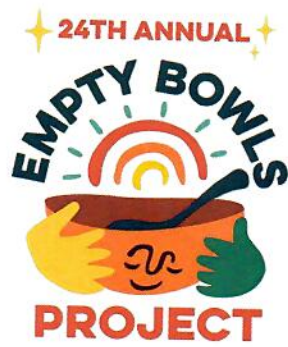
Summary/Background: Empty Bowls is an event that helps supply Helping Hands which serves people in our community. Helping Hands rents the Vendor Hall, Main Event Room, Concession Kitchen, and Concession Plaza. By using all those spaces, DSRP is unable to rent out the facility for weekend events. DSRP had to pay the custodial fees for the event because we had to turn the facility overnight for an incoming event. Rental Fees and Custodial Fees for those spaces is over \$4325.00. That does not include the labor needed to set up and break down the space (i.e. tables, chairs, panels).

Staff Recommendations: Staff recommends offering the small event room and concession stand to Empty Bowls with only rental rates waived. Empty Bowls would be responsible for custodial fees. This will allow us to book a prime fall weekend to rentals. September-November are prime months. We already host two free events in October (Buda Buckle Bash) and November (Fall Classic).

Recommended Council Actions:

Attachments:

Next Steps/Schedule:



Todd Purcell, Board Chair
 Terry Polk, Board Member
 Penny Reeves, Board Member
 Pam Owens, Board Member
 Mike Carroll, Board Member

November 17, 2021

Dear Dripping Springs Ranch Park Board,

Thank you for reviewing our request to waive the rental fees of DSRP for the 25th Annual Empty Bowls Project on Sunday, November 6, 2022. We respectfully make this request to reduce the expenses of the largest fundraiser for Dripping Springs Helping Hands.

Dripping Springs Helping Hands provides more than 240,000 pounds of food to our neighbors in need each year. Temporary financial aid is given to individuals and families who are struggling to meet basic needs such as housing, transportation, utilities, medical, and other social services. In 2020, financial aid totaled more than \$70,000. In addition, Helping Hands purchased \$42,000 in food from Central Texas Food Bank. Helping Hands serves more than two hundred families each week. Without Helping Hands, the needs of our less fortunate in our community could not be met. Helping Hands conducts a school supply program, a summer supplement program, and a Holiday Elf program. Helping Hands operates solely on volunteers. There are no paid employees. This nonprofit organization has served our community for 36 years.

In 2021, the city and the DSRP board waived the rental fees of DSRP for the 24th Annual Empty Bowls Project in the amount of \$3,625. This amount represents 8% of the money spent to buy food from Central Texas Food Bank in 2020.

The City of Dripping Springs has waived the rental fee for the past three years and we remain grateful. The city has also been a co-sponsor of the Empty Bowls for the past five or six years. We appreciate the city's support of Helping Hands by joining us to help meet the needs of our community. We are proud to include the city's logo on all our marketing materials and to call the city a friend of Helping Hands.

Our event is successful and runs smoothly because DSRP has all the facilities needed to hold this event for 1,000 people during the hours of 11: AM until 3:00PM . Our committee and volunteers set-up and take down

chairs and tables for the event and are sure to leave the areas occupied in excellent condition. We rely minimally on DSRP staff.

Thank you for considering these social services provided by Dripping Springs Helping Hands in relation to our request to waive the rental fees for DSRP in 2022.

June Baumoel

Respectfully submitted,
June Baumoel – Co Chair
Carrie Gregory – Co Chair
Melissa Herweck – Co-Chair
CC: Kelly Schmidt
Emily Nelson ✓

Organization Name: Dripping Springs Helping Hands Empty Bowls Project
Organization Authorized Agent: June Baumuel
Contact Phone: (512) 858-6110 **Contact Email:** junebaumuel@gmail.com

Event Name: Empty Bowls Project - 25th Annual
Event Dates Requested: Sunday, November 6th, 2022

Brief Summary of Event/Needs: The Empty Bowls Project is the largest fundraiser for Dripping Springs Helping Hands, the community's life line to our neighbors in need. The event uses tables and chairs provided by the DSRP. And kitchen, vendors, event room.

Reduction Rate Requested: 10% 25% Other Amount: 100% (amounts above 25% must receive DSRP Board approval.)

Non-Profit Qualifications

Non-profit: an Entity that is classified as a non-profit under the United States Internal Revenue Code. The city may require any information necessary to determine whether an organization is non-profit for purpose of this exemption.

- A.** The requestor is a non-profit entity as defined above. 501 (c) (3): E.D.# 74-2599819
- B.** The requestor meets at least two additional criteria listed below for reduced fees.

- The Entity has an office or branch located in the City.
- The Entity has a history of providing financial support to the City. social services not provided by city
- The Entity has a history of supporting City events by advertising for such City events, volunteering at such City events, or co-sponsoring City events.
- The Entity has a good-faith and demonstrated need for financial assistance.
- The use of DSRP by the Entity furthers a project that has been approved by the City Council. ? Historically, yes.
- The Entity has no adequate alternative space to use. Not that meets the needs of the event
- The Entity's use of DSRP is to serve as a place for multiple civic groups, charitable organizations and/or political subdivisions to meet together.
- The Entity's use of the DSRP will not pose a realistic threat to the public health, safety or welfare, or create an unreasonable source of legal liability for the City.
- The Entity's use of the DSRP will not create an undue, continuing financial burden on the City, a result of which is to create a public obligation that outweighs the public benefits.

Authorized Agent Signature: June B. Baumuel **Date:** 11-17-2021

From: [June Baumoel](#)
To: [Kelly Schmidt](#); [Michelle Fischer](#)
Cc: [Carrie Gregory](#); [Melissa](#)
Subject: Co-Sponsorship for Empty Bowls 2022
Date: Wednesday, November 10, 2021 2:12:13 PM
Attachments: [2022 Empty Bowls Co-sponsorship Agreement Request..pdf](#)
[HH Determination Letter.pdf](#)
[EBP 8x4Banner 2021.pdf](#)
[Helping Hands COI City of DS.pdf](#)
[EBP Co-Sponsor Agreement 2022.docx](#)

Dear Kelly and Michelle,

Attached please find a request for the City of Dripping Springs to Co-Sponsor the 25th Annual Empty Bowls Project on Sunday, November 6, 2022. Also attached are the necessary documents requested in the PDF Application, I am waiting for an application to reserve Dripping Springs Ranch Park for the 6th of November 2022. We had a wonderful day last Sunday! A great turn out despite a Grab & Go event. People were supportive and happy to be out and about.

Thank you for all you do to support Helping Hands!

All my best,

June Baumoel Co-Chair

P.S. Carrie Gregory and Melissa Herweck will also be Co-Chairs in 2022.

Request for City of Dripping Springs as a Co-Sponsor of the 25th Annual Empty Bowls Project: Sunday, November 6, 2022

Expenses:

The Empty Bowls Project and Helping Hands kindly request that the city waive the fees associated with the rental of Dripping Springs Ranch Park, as the city has graciously provided for the past several years. In 2021, the fees waived by the city for DSRP rental totaled \$3,625 for the Empty Bowls Project. This rental fee represents approximately 6% of the net income derived from the event.

Other expenses will be paid from funds collected during the sponsorship campaign (July-November) for the Empty Bowls Project.

Attachments:

Please see the nonprofit verification issued by the IRS for Helping Hands.

Please see the sample banner for the Triangle.

Please see the 2021 Insurance Rider naming the city as an additional insured.



Co-Sponsorship

Policy & Application

I. Purpose

The purpose of this Co-Sponsorship policy is to set forth guidelines and criteria governing the granting of City of Dripping Springs funds or in-kind services for the purpose of supporting local festivals, special events, community projects or programs. The City recognizes that Co-Sponsorships play an important role in supporting our community, as well as to promote the tourism and economic development efforts of the City. This co-sponsorship agreement is separate from a request for a grant of Local Hotel Occupancy Tax funds.

II. Goals and Objectives

Co-Sponsorship of funds or in-kind services will be considered for special events, community projects or programs designed to accomplish one or more of the following goals and objectives:

- *Promote the City of Dripping Springs as a desirable place to live, visit and do business.*
- *Promote the City of Dripping Springs as a visitor destination and/or bring tourism- associated revenue to the City.*
- *Enhance the quality of life and wellbeing of some or all residents of the community.*
- *Advance the City's commitment to and pride in being a multicultural community.*
- *Promote the historic districts.*
- *Promote cultural and artistic awareness among the citizenry.*

The granting of City funds or in-kind support is evaluated according to the effectiveness and impact the particular special event, community project or program has on the community-at-large. Special attention is paid to Co-Sponsorships that promote the attractiveness of the City as a place to visit and/or live, celebrate the heritage of the City and its environs, and/or enrich the character and quality of life of its citizens.

Co-Sponsorship benefits may include:

- Up to 10% fee discount
- Banner on the Triangle or other city-owned property for specified number of days
- Required use of City Logo on marketing
- In kind donations from current city resources

Any Co-Sponsorship requesting benefits in excess of this amount must request a Donation Agreement with the City through the City Administrator.

III. General Requirements, Eligibility Criteria and Conditions

The applicant for Co-Sponsorship of funds or in-kind services for special events, community projects or programs must meet all of the following requirements, eligibility criteria, and conditions:

1. The applicant must be a registered nonprofit corporation or 501(c)3 organization with tax-exempt status. Co-application with a nonprofit corporation will make an applicant eligible to apply for co-sponsorship.
2. The special event, community project, or program supports the aforementioned goals and objectives.
3. Event and promotion must take place within the City of Dripping Springs limits or extraterritorial jurisdiction. Some limited exceptions will be made. Reason(s) for not holding the proposed event or promotion in the City of Dripping Springs must be stated on the application. Exemption from this requirement will be provided on a case-by-case basis and will favor activity promoting the City of Dripping Springs as a desirable place to live, visit and do business in.
4. The recipient of Co-Sponsorship funds or in-kind services shall provide the City recognition as a sponsor in exchange for the funds or in-kind services in a method consistent with other sponsors. In no event shall the recognition for the City's funds or in-kind services be less than that provided to other sponsors who have contributed the same total financial or in-kind support.
5. The nonprofit corporation must be ready, willing, and able to enter a contractual agreement for Co-Sponsorship with the City and provide a certificate of liability insurance.
6. The nonprofit corporation must comply with all City ordinances if applicable, wherein standards and procedures for the issuance of special event permits or other requirements are set forth.
7. The nonprofit corporation will not discriminate on the grounds of race, religious creed, color, national origin, ancestry, age, physical disability, mental disability, medical condition or any condition related thereto.
8. All co-sponsorship applications will be reviewed by City Administrator once the application is complete unless the application is for a co-sponsorship for the Dripping Springs Ranch Park and Event Center (DSRP). For the DSRP co-sponsorship applications, the DSRP Board shall review all co-sponsorship applications submitted for events at DSRP. The DSRP Board shall forward recommendations for co-sponsorship applications to the City Council. For non-DSRP co-sponsorship applications, the City Administrator's decision is final. The City will inform the applicant in writing whether an application has been approved or denied.

9. All packets must be submitted at least ninety (90) days prior to the event and shall include:

- a completed sponsorship application;
- a cover letter describing how the event will benefit the City, its residents, and its visitors; and
- a budget sheet that includes the expenses for which the sponsorship is requested. Filing of an application is not a guarantee that it will be approved.

10. Items that will be considered include:

- Benefit to the community.
- Success of past events that included community involvement.
- How the event complements or conflicts with current City programming and policies.
- How the event aligns with the City's goals and objectives.

Co- Sponsorship Application

SPONSORING ORGANIZATION NAME: Dripping Springs Empty Bowls Project/ Helping Hands

APPLICANT

First Name: June

Last Name: Baumoel

Contact Number: 5128586110

Email: junebaumoel@gmail.com

Address: c/o DS Helping Hands, P.O. Box 804, Dripping Springs, Texas 78620

EVENT

NAME: 25th Annual Empty Bowls Project

START DATE/TIME: 7:30 AM Sunday, November

END DATE/TIME: 5 pm, Sunday, November 6,

ADDRESS: Dripping Springs Ranch Park, 1042 Event Center Drive, Dripping Springs, Texas

ESTIMATED ATTENDANCE: 1000

EVENT DESCRIPTION

The Empty Bowls Project is the major fundraiser for Dripping Springs Helping Hands. The event includes selling ceramic, handmade bowls to the general public and filling the bowls with homemade soups from area restaurants. Patrons who come to our event, during a four hour period, are entertained by local musicians.

Helping Hands, now in its 36th year, provides food and financial support to families in need. This nonprofit organization also sponsors a school supply drive and a Project Elf program so families have gifts

WILL THIS EVENT BE OPEN TO ALL MEMBERS OF THE PUBLIC?

Yes No

HAVE YOU PREVIOUSLY CO-SPONSORED WITH THE CITY OF DRIPPING SPRINGS?

Yes No

WILL YOU NEED MARKETING ASSISTANCE FOR THIS EVENT?

Yes No

WILL THE CITY LOGO BE USED FOR THIS EVENT?

Yes No

WILL ADMISSION BE CHARGED?

Yes No

WILL ANYTHING BE SOLD?

(Vendor permit may be required)

Yes No

WILL YOU BE SERVING FOOD?

(Food permit may be required)

Yes No

IS THE ORGANIZATION A REGISTERED NONPROFIT CORPORATION OR 501(c)3?

(Attach proof to Application)

Yes No

DOES THE ORGANIZATION HAVE LIABILITY INSURANCE FOR THIS EVENT?

(Attach proof to Application)

Yes No

IS A BUDGET SHEET THAT INCLUDES THE EXPENSES THE SPONSORSHIP IS REQUESTING INCLUDED WITH YOUR APPLICATION?

Yes No

HOW WILL THE CITY BE RECOGNIZED AS A CO-SPONSOR?

The City of Dripping Springs will be included on all advertising, social media, and website.

WHAT IS YOUR MEDIA AND/ OR PUBLICITY PLAN?

Our plan is to distribute posters and postcards, monthly email blasts during the 4 month period leading to the events, and newsarticles.

WHAT IS THE PRIOR HISTORY OF THIS EVENT OR SIMILAR EVENTS THAT INCLUDED COMMUNITY INVOLVEMENT?

The Empty Bowls Project has been conducted in this community for 25 years. It is an established event that is near and dear to the community as it supports our neighbors in need. Over 100 volunteers come for the day to help with the event. The Empty Bowls Project raises more than 60% of Helping Hands annual budget. The City of Dripping Springs has been a co-sponsor for the past 5 years or more.

PLEASE, CHOOSE ONE OR MORE OF THE FOLLOWING OPTIONS AND BRIEFLY EXPLAIN YOUR SELECTION(S) BELOW:

This Event

- Promotes the City as a desirable place to live, visit and do business.
- Promotes the City as a visitor destination and/or bring tourism- associated revenue to the City.
- Enhances the quality of life and wellbeing of some or all residents of the community.
- Advances the City's commitment to and pride in being a multicultural community. Promotes the historic districts.
- Promotes cultural and artistic awareness among the citizenry.

The Empty Bowls Project promotes generosity, kindness, and an understanding of helping others. all of which promote a healthier environment in which to live. Helping Hands enhances the quality of life and well being of residents who serve and volunteer for this nonprofit. Helping Hands improves the quality of lives of residents who are in need of food and/or assistance with their basic social service. The Empty Bowls Project and Helping Hands serves all people regardless of their ethnic origins and religions. All 1,500 bowls that are handmade by area potters show the many artistic talents of our community

*****BELOW INFORMATION IS TO BE COMPLETED BY CITY STAFF*****

RECEIVED BY CITY DATE:

CITY ADMINISTRATOR:

DATE: APPROVE DENY

DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS RECOMMENDATION:

DATE: APPROVE DENY

CITY COUNCIL:

DATE: APPROVE DENY

Sign Request Form

THE CITY MUST BE A CO-SPONSOR OF AN EVENT OR SERVICE FOR A SIGN ADVERTISING IT TO BE DISPLAYED ON CITY PROPERTY. ATTACH THIS REQUEST TO THE CO-SPONSORSHIP APPLICATION.

Banners shall not be more than 32 square feet in area and 6 feet in height.

Noncommercial signs and temporary signs shall not be more than 36 square feet in area and 6 feet in height.

Requirements for Banners to be displayed at The Triangle:

Banner Width & Height: 4 feet tall by 8 feet wide

Banner Material and Grommets: vinyl with hemmed grommets every 2 feet

WIND SLITS ARE REQUIRED TO BE CUT IN BANNER TO ALLOW AIR FLOW. A BANNER WITHOUT WIND SLITS SHALL NOT BE DISPLAYED.

Sign locations will be determined by the City, based on availability.

The City will install the sign.

The City is not responsible for damage caused to a sign.

NAME OF ENTITY: Dripping Springs Empty Bowls Project/ Helping Hands

NAME OF REPRESENTATIVE: June Baumoel

MAILING ADDRESS: c/o DS Helping Hands, P.O. Box 804, Dripping Springs, Texas 78620

TELEPHONE NUMBER 5128586110

EMAIL ADDRESS: junebaumoel@gmail.com

DESCRIPTION OF EVENT OR SERVICE:
The Empty Bowls Project is the major fundraiser for Dripping Springs Helping Hands. The event includes selling ceramic, handmade bowls to the general public and filling the bowls with homemade soups from area restaurants. Patrons who come to our event, during a four hour period, are entertained by local musicians. Helping Hands, now in its 36th year, provides food and financial support to families in need. This nonprofit organization also sponsors a school supply drive and a Project Elf program so families have gifts

DESCRIPTION OF INFORMATION TO BE DISPLAYED ON SIGN (ATTACH GRAPHIC TO APPLICATION):

event name, event date, event location, Major sponsors of the event.

SIGN DIMENSIONS AND HEIGHT: 4 x 8

SIGN MATERIALS:

Vinyl

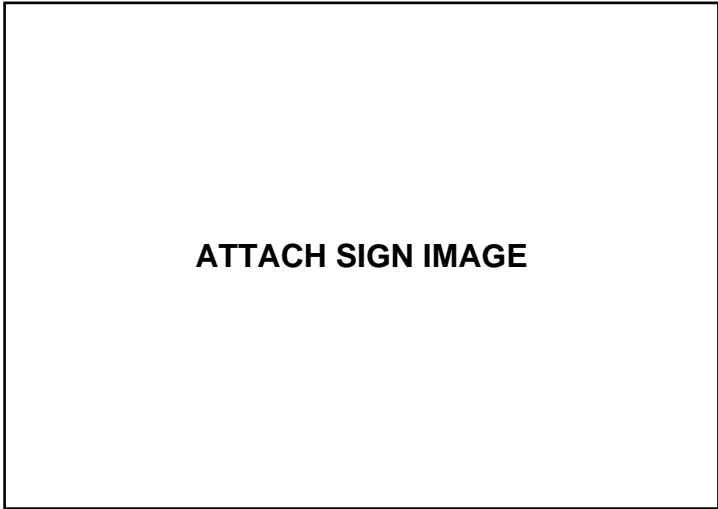
REQUESTED DATE FOR SIGN TO BE DISPLAYED:

(No more than 30 days prior to event/service)

TYPE OF SIGN: BANNER NONCOMMERCIAL TEMPORARY

LOCATION WHERE SIGN WILL BE DISPLAYED:

Triangle/Farmers Market Area.



*****BELOW INFORMATION IS TO BE COMPLETED BY CITY STAFF*****

RECEIVED BY CITY DATE:

CITY ADMINISTRATOR:

DATE: APPROVE DENY

★ 24TH ANNUAL ★
EMPTY BOWLS

PROJECT

**GRAB
& GO!**

SUNDAY, NOVEMBER 7, 2021

11 AM - 3 PM

DRIPPING SPRINGS RANCH PARK

thank you

CELADON SPONSORS

BARB MANSUR

GRACE AESTHETICS

JUDGE JOHN BURNS

RANDY VAN CAMP LLC

**SUNSET CANYON BAPTIST
CHURCH**

THE ART GARAGE AUSTIN

PORCELAIN SPONSORS

DRIPPING SPRINGS COOK-OFF CLUB

DRIPPING SPRINGS LIONS CLUB

HAUS OF JAYNE

HENLY RV PARK

**HOLY SPIRIT EPISCOPAL CHURCH
AND SCHOOL**

TERRI WOODS

TEXAS DISPOSAL SYSTEMS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD)
10/19/2021

Item 5.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER D & D Insurance Agency PO Box 2249 Wimberley TX 78676-	CONTACT NAME: Angie Dahl	
	PHONE (A/C, No, Ext): (512)847-5549	FAX (A/C, No): (512)847-2107
	E-MAIL ADDRESS: info@dd-ins.net	
INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Mesa Underwriters Specialty Ins Co	36838
INSURED Dripping Springs Helping Hands, Inc. PO Box 804 Dripping Springs TX 78620-	INSURER B : Infinity Co Mutual Ins Co	13820
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		MP0042024004291	11/09/2020	11/09/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ included
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
A	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			542-86005-5108-001	10/28/2020	10/28/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-FR E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Event: Empty Bowl Fund Raiser, 1042 Event Center Dr, Dripping Springs, TX 78620

Certificate Holder is included as an Additional Insured with Form CG 20 10 04 13

CERTIFICATE HOLDER

CANCELLATION

AI 004959

City of Dripping Springs PO Box 384 Dripping Springs TX 78620-	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
City of Dripping Springs PO Box 384, Dripping Springs, TX 78620	1042 Event Center Dr Dripping Springs, TX 78620
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Internal Revenue Service

Department of the Treasury

Item 5.

**P. O. Box 2508
Cincinnati, OH 45201**

Date: June 7, 2002

Person to Contact:
Sheila Schrom 31-02836
Customer Service Representative

Dripping Springs Helping Hands, Inc.
P.O. Box 804
Dripping Springs, TX 78620-0804

Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756

Federal Identification Number:
74-2599819

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in August 1991 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

-2-

Dripping Springs Helping Hands, Inc.
74-2599819

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

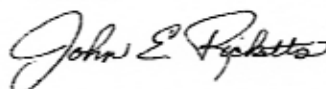
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

CITY OF DRIPPING SPRINGS

RESOLUTION NO. 2020-R33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DRIPPING SPRINGS, TEXAS, APPROVING A SPONSORSHIP POLICY TO ALLOW THE DRIPPING SPRINGS RANCH PARK BOARD TO RECOMMEND, AND THE CITY COUNCIL TO APPROVE, CERTAIN REQUESTS FOR REDUCED FEES FOR DRIPPING SPRINGS RANCH PARK USE.

WHEREAS, the City Council finds that it is desirable for the City to amend its DSRP Sponsorship policy to conform to the City’s ordinances and Sponsorship Policy; and

WHEREAS, the City Council finds that the adoption of this policy is in the best interest of the City, its residents, and its visitors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DRIPPING SPRINGS, TEXAS, THAT:

1. That the City of Dripping Springs DSRP Sponsorship attached as Attachment “A” is adopted.
2. That Resolution No. 2017-63 is repealed.
3. The City Staff is directed to assist the DSRP Board and City Council in implementing this policy.

PASSED AND APPROVED this, the 11th day of August 2020.

CITY OF DRIPPING SPRINGS:

Bill Foulds Jr

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham
Andrea Cunningham, City Secretary



City of Dripping Springs

Policy
for
**Use of the Dripping Springs Ranch Park
for Sponsorships**

*This Policy is in addition to the Dripping Springs
Sponsorship Policy-Resolution 2020-R31.*

Adopted August 11, 2020

A. Purpose

This Policy is enacted to provide guidelines and standards for the City of Dripping Springs (“City”) to allow use of the Dripping Springs Ranch Park Event Center and other park amenities (“DSRP”) by certain qualified entities at a reduced rate. This policy is designed to supplement the City’s Co-Sponsorship Policy.

B. Types & Time of Use

- (1) Depending on the needs of the User, and the needs of the City, the City may agree to allow use of DSRP at a reduced rate:
 - (a) by a single User once;
 - (b) by a single User on a recurring basis for a set amount of time; or
 - (c) by a specific group of multiple Users for one time.
- (2) The City may agree to allow use of any of the rentable facilities at DSRP at a reduced rate.

C. Standards for Selecting User

The City will allow an Entity to use DSRP if that Entity satisfies three or more of the following criteria. Priority will be given to those Entities that satisfy multiple criteria.

- (1) The Entity has an office or branch located in the City.
- (2) The Entity is classified as a non-profit under the United States Internal Revenue Code or has a co-applicant who is a nonprofit corporation.
- (3) The Entity has a history of providing financial support to the City.
- (4) The Entity has a history of supporting City events by advertising for such City events, volunteering at such City events, or co-sponsoring City events.
- (5) The Entity has a good-faith and demonstrated need for financial assistance.
- (6) The use of DSRP by the Entity furthers a project that has been approved by the City Council.
- (7) The Entity has no adequate alternative space to use.
- (8) The Entity’s use of DSRP is to serve as a place for multiple civic groups, charitable organizations and/or political subdivisions to meet together.
- (9) The Entity’s use of the DSRP will not pose a realistic threat to the public health, safety or welfare, or create an unreasonable source of legal liability for the City.
- (10) The Entity’s use of the DSRP will not create an undue, continuing financial burden on the City, a result of which is to create a public obligation that outweighs the public benefits.

D. Application

Any Entity interested in becoming a User must fill out a Sponsorship Application on file with the City.

E. Use Agreement

All Users must sign a Sponsorship Agreement created by the City.

F. Approval

The City Council may approve Sponsorship Agreements that satisfy the terms of this Policy and the City of Dripping Springs Co-Sponsorship Policy and that have been recommended by the Dripping Springs Ranch Park Board.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Emily Nelson, DSRP Manager

Board Meeting Date: 12/01/2021

Agenda Item Wording: **Discuss and consider recommendation regarding a Fee Waiver Request from the Cowboy Church related to the use of bleachers for the Cowboy Nativity Event to be held December 18, 2021.**

Agenda Item Requestor: Emily Nelson

Summary/Background: The Cowboy Church requested a 100% fee waiver to utilize a set of bleachers for a December event at their site on December 18th, 2021. I informed them that I am only authorized to offer a 25% discount to non-profits.

The DSRP bleacher rental fee is \$1000.00 per set with a refundable \$1000.00 damage deposit.

Staff Recommendations: Staff recommends declining this 100% fee waiver request.

Recommended Council Actions:

Attachments:

Next Steps/Schedule:

Dripping Springs Ranch Park & Event Center
Fee Reduction Request Form

Organization Name: Cowboy Church of The Hill Country
Organization Authorized Agent: Bill Smith
Contact Phone: (512) 422 - 5434 Contact Email: N/A

Event Name: Cowboy NATivity
Event Dates Requested: Dec. 18 2021

Brief Summary of Event/Needs: Portable Bleachers. For people To Watch NATivity.
We need bleachers for 1 night.

Reduction Rate Requested: 10% 25% Other Amount: 100% (amounts above 25% must receive DSRP Board approval.)

Non-Profit Qualifications

Non-profit: an Entity that is classified as a non-profit under the United States Internal Revenue Code. The city may require any information necessary to determine whether an organization is non-profit for purpose of this exemption.

A. The requestor is a non-profit entity as defined above. 501 (c) (3): yes

B. The requestor meets at least two additional criteria listed below for reduced fees.

- The Entity has an office or branch located in the City.
- The Entity has a history of providing financial support to the City.
- The Entity has a history of supporting City events by advertising for such City events, volunteering at such City events, or co-sponsoring City events.
- The Entity has a good-faith and demonstrated need for financial assistance.
- The use of DSRP by the Entity furthers a project that has been approved by the City Council.
- The Entity has no adequate alternative space to use.
- The Entity's use of DSRP is to serve as a place for multiple civic groups, charitable organizations and/or political subdivisions to meet together.
- The Entity's use of the DSPR will not pose a realistic threat to the public health, safety or welfare, or create an unreasonable source of legal liability for the City.
- The Entity's use of the DSRP will not create an undue, continuing financial burden on the City, a result of which is to create a public obligation that outweighs the public benefits.

Authorized Agent Signature: Bill Smith

Date: 11-19-21 49

CITY OF DRIPPING SPRINGS

RESOLUTION NO. 2020-R33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DRIPPING SPRINGS, TEXAS, APPROVING A SPONSORSHIP POLICY TO ALLOW THE DRIPPING SPRINGS RANCH PARK BOARD TO RECOMMEND, AND THE CITY COUNCIL TO APPROVE, CERTAIN REQUESTS FOR REDUCED FEES FOR DRIPPING SPRINGS RANCH PARK USE.

WHEREAS, the City Council finds that it is desirable for the City to amend its DSRP Sponsorship policy to conform to the City’s ordinances and Sponsorship Policy; and

WHEREAS, the City Council finds that the adoption of this policy is in the best interest of the City, its residents, and its visitors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DRIPPING SPRINGS, TEXAS, THAT:

1. That the City of Dripping Springs DSRP Sponsorship attached as Attachment “A” is adopted.
2. That Resolution No. 2017-63 is repealed.
3. The City Staff is directed to assist the DSRP Board and City Council in implementing this policy.

PASSED AND APPROVED this, the 11th day of August 2020.

CITY OF DRIPPING SPRINGS:

Bill Foulds Jr

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham
Andrea Cunningham, City Secretary



City of Dripping Springs

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for
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 - (b) by a single User on a recurring basis for a set amount of time; or
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- (2) The City may agree to allow use of any of the rentable facilities at DSRP at a reduced rate.

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- (9) The Entity’s use of the DSRP will not pose a realistic threat to the public health, safety or welfare, or create an unreasonable source of legal liability for the City.
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D. Application

Any Entity interested in becoming a User must fill out a Sponsorship Application on file with the City.

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All Users must sign a Sponsorship Agreement created by the City.

F. Approval

The City Council may approve Sponsorship Agreements that satisfy the terms of this Policy and the City of Dripping Springs Co-Sponsorship Policy and that have been recommended by the Dripping Springs Ranch Park Board.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Board Meeting Date: October 6, 2021

Agenda Item Wording: **Discuss and consider approval of the 2022 Dripping Springs Ranch Park Board meeting calendar.**

Agenda Item Requestor: Andrea Cunningham, City Secretary

Summary/Background: The attached 2022 meeting calendar for the Parks & Recreation Commission was drafted using the approved 2022 CODS Holiday Calendar. No meetings required rescheduling due to holidays.

Recommended Board Actions: Staff recommends the Board approve the calendar as presented.

Attachments:

- Draft DSRP 2022 Meeting Calendar

Next Steps/Schedule: Update meeting calendar with approved meeting dates – website and meeting invite.

2022 Dripping Springs Ranch Park Board Meetings

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

City Hall Closures

DSRP Board Meetings

- January 5
- February 2
- March 2
- April 6
- May 4
- June 1
- July 6
- August 3
- September 7
- October 5
- November 2
- December 7

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL

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MAY

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JUNE

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JULY

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AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
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SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
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30	31					

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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18	19	20	21	22	23	24
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DRIPPING SPRINGS **RANCH PARK**

Item 8.

MANAGER REPORT



Written by Emily Nelson

Such an amazing month at the Ranch Park! We hosted our first Texas Wine Grape Growers Grape Camp Trade Show, and also our highest attended event, Clinton Anderson's Down Under Tour. Grape Camp really enjoyed our facility and has already booked dates to return next year. Clinton Anderson had over 1000 people attend. The attendees spanned over 25 different states and an international attendee for a weekend event. There were numerous compliments on the facility and staff. In addition to Grape Camp and Clinton Anderson, DSRP hosted 2 banquets, a dog show, and the livestock show, Fall Classic. Staff have not stopped turning spaces and prepping for incoming events.

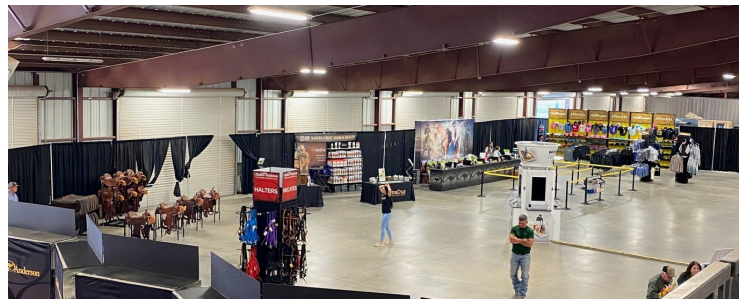
We are still down a Full Time Ranch Hand and a Part Time Facility Specialist. Hiring has proven very difficult. We renamed the Ranch Hand position to Maintenance Worker to see if we can draw a wider pool of applicants. Applicants have been taking higher paying positions over ours. We just opened our Part Time Customer Service positions. Hopefully, we can fill all of our positions soon.

The Ranch Park Manager has been meeting with the Maintenance Director to create a long range plan for facility maintenance. Hopefully, this will really help us during the yearly budget planning.

HIGHLIGHTS AND PREVIEWS



“
 "Very nice people here. Johnna and Emily are the best. They let me pick a spot near the Bike Trails to pop my tent. With ez access to the HOT showers!"
 --Clinton Anderson Guest
 ”



Coming Soon in December

Vintage Market Days
 December 3-5

Private Party
 December 15

ADOC Dog Agility
 December 3-5

Cavalier Classic Stock Show
 December 17-18

DSRP Riding Series: Holiday Classic
 December 10-12

Private Party
 December 15